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_____ transactions _____ posted _____ statement _____ account _____ transactions _____
 _____ in _____ _____ _____ _____ _____

Date		Debit	Credit
	balance		
	Credit		
	FEES		
	FEES		
	FEES		
	payment		
	Credit		
	FEES		
	Credit		
	FEES		
	Credit		
	FEES		
	Total		
	balance		

1. The first step is to identify the problem or question that needs to be answered. This involves understanding the context and the specific requirements of the task.